

## **COPYRIGHT POLICY**

It is the policy and practice of the Granton Area School District to adhere to the requirements of the U.S. Copyright Law (Title 17, United States Code, Sect.101, et seq.) The Granton Board of Education prohibits employees and students from duplicating copyright materials not specifically allowed by the following:

1. The copyright laws
2. Fair use guidelines
3. Licenses or contractual agreements
4. Other permission

Notice of the copyright laws has been posted in the district for all employees and students to see. Employees and students who violate the copyright law do so at their own risk and assume all liability for their actions. They may also be subject to disciplinary action for the willful infringement of the law or for using district equipment for duplication that is prohibited.

“Copyrightable materials” mean books, pamphlets, brochures, pictures, catalogs, promotional materials, instructional materials, posters, films, slides, photographs, programs, advertising, digital materials, or any other material which may contain or which are expected to contain original literary, artistic, or musical expression or work subject to copyright protection under the laws of the United States.

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